

PATTONVILLE SCHOOL DISTRICT

EPS Code: ECAA

District Code: B535, B619

ACCESS TO BUILDINGS

School buildings and grounds constitute a great monetary investment. Access to this property must be properly safeguarded. The administration assigned to each building location is responsible to insure these safeguards are implemented.

Upon leaving any building, room or office space unattended by an authorized person, staff members will ensure that all lights are out, equipment is turned off, or on, as appropriate, all windows closed, all doors locked, and the building alarms are engaged as appropriate.

Under no circumstances will students be given permission to use any classrooms, laboratories, gymnasium, or any other school facility or equipment without faculty supervision.

Students will not be given any school keys for use beyond an immediate, supervised situation.

Adopted: June 30, 1981

Revised: November 11, 2003