

**PATTONVILLE SCHOOL DISTRICT**

**EPS Code: FEB**

**District Code: New**

**EVALUATION AND SELECTION OF ARCHITECTURAL  
ENGINEERING AND LAND SURVEYING SERVICES**

It is the policy of the Board, where appropriate, to negotiate competitive contracts for architectural, engineering and land surveying services on the basis of demonstrated competence and qualifications for the type of services required at fair and reasonable prices. Interested firms providing these services are encouraged to submit a statement of qualifications and performance references on [an annual basis] to the District for evaluation of potential work required by the District.

Whenever a project requires an architectural, engineering or land surveying service, the Board shall evaluate current statements or qualifications and performance data of firms on file, together with those that may be submitted by other firms regarding the [P]roposed project.

In evaluating the qualifications of each firm, the Board shall use the following criteria:

1. The specialized experience and technical competence of the firm with respect to the type of services required
2. The capacity and capability of the firm to perform the work in question, including specialized services, within the time limitations fixed for the completion of the project
3. The past record of performance of the firm with respect to such factors as control of costs, quality of work and ability to meet schedules
4. The firm's proximity to and familiarity with the area in which the project is located

The Board of Education reserves the right to reject any or all bids received in conjunction with any service described in this policy.

Adopted: June 30, 1981  
Revised: March 19, 1984  
Revised: October 24, 2000

Legal Refs.: §8.285 RSMo 1999, Laws Applicable to Schools