

PATTONVILLE SCHOOL DISTRICT

EPS Code: GBCB

District Code: (702.3 .2)

STAFF CONDUCT

All professional and support staff members of the Pattonville School District have the responsibility to become familiar with and abide by the federal and state statutes as these affect the performance of job duties, the policies of the Board, and the regulations designed to implement them.

Since the realization of district goals is dependent upon the behavior of professional and support staff, the following conduct will be required of all employees.

1. Remain faithful and prompt in attendance at work.
2. Enforce the policies of the Board of Education and the regulations of the school administration.
3. Submit any required reports at the time specified.
4. Care for and protect school property.
5. Attend all regular and special meetings called or authorized by the Superintendent or designee.
6. Maintain concern for and attention to the school district's legal responsibility for the safety and welfare of students, including the need to ensure that students are under supervision at all times.
7. Pay careful attention to all professional and support staff duties, including pupil transportation, food services, maintenance and custodial services, attendance keeping and record keeping, student discipline, reporting to parents/guardians, and supervision of pupils.

Adopted: June 27, 1989

Revised: February 13, 2001

Cross Refs.: GBC, Staff Ethics
Pattonville School District, St. Ann, Missouri