

PATTONVILLE SCHOOL DISTRICT

EPS Code: GCBA-R-3

District Code:

PROFESSIONAL STAFF SALARY SCHEDULES/ERRORS AND OMISSIONS

Teachers employed prior to March 22, 1994 who discover an error in their initial contract salary schedule placement may apply to the Human Resource Office for adjustment. When records substantiate an incorrect placement, an adjustment of the contract shall be made effective the date of discovery and written notification of the incorrect placement. However, in no case shall that adjustment be more than two (2) steps and there will be **no** back pay for prior years.

Teachers employed March 22, 1994 and thereafter are not eligible for adjustment in accordance with District procedure GCBA-R-2.

This procedure will become effective 30 calendar days after the Board of Education approval date.

Adopted: March 22, 1994
Reviewed: December 11, 2001