

CURRICULUM COORDINATING COUNCIL

Objective

To assist in providing a coordinated curriculum for instructional development of all students, Early Childhood through Grade 12.

Responsibilities

It shall be the responsibility of the Curriculum Coordinating Council to:

1. Work with the Assistant Superintendent, Curriculum/Instruction in curriculum matters.
2. Coordinate the work of the curriculum review committees and give guidance when needed.
3. Formulate long-term district plans.
4. Plan for committees to work on selected areas.
5. Establish time schedules.
6. Plan for interpretation of curriculum work to school staff and the public.
7. Plan a program for continuous evaluation and revision.
8. Utilize an organized plan of communication from council to every staff member affected by the work and decision of the council.
9. Study and act on all recommended programs presented to the council by individuals and curriculum review committees.
10. Prepare recommendations concerning proposed curriculum programs and forward to superintendent of schools.

Meetings

The Curriculum Coordinating Council will meet during the school year to discuss or take action on matters related to the curriculum.

1. Council meeting will be held a minimum of two (2) times each year.
2. Special meetings may be called at the discretion of the chairperson.

3. A quorum is required to take action on recommendations and shall consist of a majority of the staff and parent members plus two (2).
4. The council will work to achieve consensus. All recommendations made to the superintendent by the Curriculum Council must be passed by a 2/3 majority vote of those present at the council meeting.

Membership

Members of the council will be appointed each year by the Assistant Superintendent, Curriculum/Instruction. To provide for continuity, no less than one-half of the membership will serve on the council for a two-year period. Student members will serve a one-year term. The council will include the following:

1. Assistant Superintendent, Curriculum/Instruction, Chairperson
2. (4) Secondary Teachers
3. (4) Elementary Teachers
4. (2) Secondary Administrators
5. (2) Elementary Administrators
6. (3) K-12 Coordinators
7. (4) Parents with child or children attending Pattonville Schools.
8. (4) High School students
9. (1) High School Counseling Department Leader or designee
10. (1) A+ Coordinator
11. (1) Director of Early Childhood, ex-officio member (attends as needed per agenda)

Adopted: March 8, 1983
Revised: October 27, 1987
Revised: June 14, 1994
Revised: February 13, 1996
Revised: December 10, 2002
Revised: November 8, 2005