

**ADMISSION OF RESIDENT STUDENTS**

In order to register a student, the parent, legal guardian, military guardian, or the student shall provide proof of residency or proof that a waiver has been requested as outlined below and shall complete all admission requirements as determined by Board policies, rules and procedures. Students who do not meet the residency requirements may apply for admission in accordance with Board policy, JECB, Admission of Nonresident Students.

At least one (1) of the following criteria shall be used in determining student residency:

1. The student physically resides and is domiciled in the district. The domicile of a minor child shall be the domicile of a parent, military guardian pursuant to a military-issued guardianship, or court-appointed legal guardian. A “power of attorney” document alone is insufficient to satisfy the “court-appointed legal guardian” requirement.
2. The student is otherwise proven to be legally domiciled within the district.
3. Student resides in the District and is providing sole, self-support, and is from 18 to 21 years of age.

**Waiver Requests**

In cases where a resident student wishes to register and such student is not able to provide proof of residency, the student, parent, military guardian or legal guardian must present proof that a waiver has been requested in the last 45 days. Waiver of proof of residency may only be granted on the basis of hardship or good cause. Under no circumstances shall athletic ability be a valid basis of hardship or good cause for the issuance of a waiver. The Board or its designee shall convene a hearing to consider the request as soon as possible, but no later than 45 days after the receipt of the waiver request, or else the waiver shall be granted.

Upon presenting proof that a waiver has been requested in the last 45 days upon which the Board has not yet made a decision, the student may be permitted to register and attend school until such time as the Board decides to grant or deny the waiver request. If the Board grants the waiver request, the student will be allowed to continue attending school in the district. If the Board denies the waiver request, the student shall not be allowed to continue attending school in the district. Any person aggrieved by a decision of the Board on a waiver request may appeal to the circuit court of St. Louis County.

A student may not establish residency away from parent or guardian for the sole purpose of accessing the district's educational program.

In instances where there is reason to suspect that admission of the student will create an immediate danger to the safety of other students and employees of the district, the superintendent or designee may convene a hearing within three (3) working days of the registration request to determine whether or not the student may register.

The following students shall be allowed to register without providing proof of residency or proof that a waiver has been requested: a student who is a homeless child or a student attending a school not in the student's district of residence as a participant in an inter-district transfer program established under a court-ordered desegregation program, a student who is a ward of the state and has been placed in a residential care facility by state officials, a student who has been placed in a residential care facility due to a mental illness or developmental disability, a student attending a school pursuant to §167.121 and 167.151, RSMo, a student placed in a residential facility by a juvenile court, a student with a disability identified under state eligibility criteria if the student is in the district for reasons other than accessing the district's educational program, or a student attending a regional or cooperative alternative education program or an alternative education program on a contractual basis.

Exception

An exception will be made in the case of students whose parents have signed a contract for a residence located in the Pattonville School District. In these cases, a Permit to Enroll may be issued by the Assistant Superintendent for Special Services under the following conditions:

1. That the builder or seller certifies in writing that the residence will be ready for occupancy within 40 school days following the admission of student(s) to school.
2. If residence in Pattonville is not established within forty (40) school days following entrance of students, tuition will be charged at the current rate per month per student starting with the first month of attendance.
3. Tuition will be due monthly in advance.

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Adopted: January 11, 1983  
Revised: November 12, 1996  
Reviewed: October 23, 2001  
Revised: September 14, 2004  
Revised: January 9, 2007

Cross Refs: IGBCA, Programs for Homeless Students  
JEC, School Admissions  
JECB, Admission of Nonresident Students  
JHC, Student Health Services and Requirements

Legal Refs: **Horton v. Marshall Public Schools**, 769 F. 2d 1329 (8th Cir. 1985)  
**Martinez v. Bynum**, 461 U.S. 321 (1983)  
§167.020, .121, .151, 452.375, 475.060, RSMo.