

### **ADMISSION OF EXCHANGE STUDENTS**

The School District will accept students from other nations who come to the District via exchange programs officially recognized by the Board of Education. The guidelines for international exchange admission are provided below.

#### **Guidelines for International Exchange**

Pattonville High School actively promotes international understanding and global awareness among young people from this country and from other countries by hosting international exchange students.

All exchange programs at Pattonville shall be planned and carried out according to the following guidelines:

1. Exchange students will only be accepted for year long placement at Pattonville High School.
2. An exchange student must be sponsored by one of the exchange programs accredited by the Council on Standards for International Educational Travel.
3. Pattonville High School must be contacted by the exchange program prior to the start of the school year. The school needs to receive detailed information on the student, including an application form, a copy of the transcript, and a record of English proficiency by JUNE 1. Any remaining support documents must be received no later than August 15.
4. An exchange student must follow a full course of academic studies. The student can be eligible for a Pattonville diploma by meeting all Pattonville graduation requirements.
5. An exchange student must complete a full year of United States History, a full year of English, and a semester of Government during the year at Pattonville High School.
6. An exchange student should be mature and must have upper class standing.
7. An exchange student must have academic and personal characteristics necessary to function in school and adjust to life with a host family.
8. An exchange student must have a level of proficiency in English that enables him/her to succeed in school and participate in social activities. Exchange students are NOT to be enrolled in Pattonville's ESOL program.
9. An exchange student should be willing to share information about his/her country and culture with the school and community. The student is encouraged to bring along slides, presentations, or other visuals depicting interesting cultural aspects of his/her country.
10. Exchange students should be placed in Pattonville families who have secondary children in their home.
11. No more than four international students shall be accepted at Pattonville High School for a school year without specific consent of the principal.
12. No more than two students from the same country shall be enrolled during the school year.
13. All applications shall be reviewed by the principal who is coordinating the exchange program.
14. Any exceptions to these guidelines MUST be approved by the principal.

District Code:

**Student Exchange Organization Guidelines**

The following statements detail the parameters that concern the placement of exchange students in Pattonville High School. Organizations that place or wish to place in future years must adhere to these guidelines.

1. Only exchange programs listed in the current Advisory List of International Educational Travel and Exchange Programs, published by the Council on Standards for the International Educational Travel, are accepted at Pattonville. The approval given to an organization by Pattonville is not permanent and will be reviewed by the principal annually.
2. All programs must accept the following conditions:
  - All host families should have a teenager presently attending Pattonville High School.
  - No more than four (4) students will be accepted at Pattonville High School for a given school year.
  - No more than two (2) students from the same country should be accepted at Pattonville High School for a given school year.
  - Students who have already completed secondary school in the sending country will not be accepted.
  - The organization must have a local representative.
3. The final decision for accepting a particular student/program rests with the high school principal. THAT APPROVAL MUST BE SECURED BEFORE A STUDENT IS PLACED WITH A FAMILY.

Adopted: June 30, 1981

Revised: August 26, 2003