

District Code:

EXCEPTIONAL ATTENDANCE POLICY

The Pattonville Board of Education establishes attendance boundaries for each of the schools in the district. The attendance boundaries are established to balance the enrollment of students throughout the district and to utilize the available space in the facilities in the most efficient manner. Generally, students will attend the school to which their geographic area is assigned.

The Board recognizes that there may be some families who desire to have their children attend a school outside of their attendance boundary. The Board has established the Exceptional Attendance Policy to govern the assignment of students to schools other than their normal attendance center.

Parents desiring to have exceptional attendance shall complete the Application for Exceptional Attendance. The form is available from the schools or from the Special Services office in the Learning Center. The form shall be completed and returned to the Assistant Superintendent, Special Services. The application will be shared with the principal of the school assigned to the attendance area in which the family resides and with the principal of the school to which the parent desires their child to be enrolled. The district will make every effort to honor the parent's request provided:

1. Space is available at the grade level and school requested; and,
2. The student is a student in good standing (the student has an appropriate academic, behavioral and attendance record.)

Permission for Exceptional Attendance may be revoked if the student does not remain in good standing; or, if there is an unusual increase in student enrollment during the year (e.g. all students in the grade level/school can not be adequately accommodated).

Parents assume the responsibility to provide transportation for their student when Exceptional Attendance has been approved. Transportation may be provided in those situations where there is an existing stop, and space is available on a bus servicing the area. Transportation may be discontinued if space is needed for resident students or if the bus stop is changed.

The Application for Exceptional Attendance should be submitted by August 1. Applications received after August 1 may not be approved prior to the beginning of school.

The Application for Exceptional Attendance must be submitted annually.

First-time applications for Exceptional Attendance may not be approved prior to August 1.

Priority will be given to new applicants who are siblings of students currently attending a particular school through Exceptional Attendance.

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Summer School: Children of district staff members who do not attend Pattonville School District during the regular school year may enroll in summer school on a space available basis. Students applying for the K-8 academic review program must also meet the district's eligibility requirements. Students applying for the K-8 enrichment program may enroll two weeks after resident student enrollment begins. High school students who are children of staff members may attend if space is available once enrollment has closed.

Administrative guidelines outlining the procedures for the Exceptional Attendance approval process will be reviewed and revised by the Special Services office, if needed, on an annual basis.

Adopted: November 13, 2001

Revised: April 28, 2009