

ADMINISTERING MEDICINES TO STUDENTS

Giving of medicine to children during school hours shall be discouraged and restricted to necessary medication that cannot be given on an alternative schedule. When prescription medicine is to be administered by school officials, the medicine must be accompanied by a label affixed by a pharmacy, and/or medical provider. Nonprescription medicines must be in their original container. ALL medication must be accompanied by written instructions signed by parent(s)/guardian(s) and medical provider and will include:

1. Child's name
2. Name of medication
3. Time to be administered
4. Dosage

Short-term medications may be given with an original prescription bottle and a parent/guardian note. Example: Antibiotic therapy for 2-4 weeks.

Long-term medications may be given on a daily basis for the duration of the school year as long as the district policy is followed.

The administration of the medicine to a student, when all the above conditions have been met, shall be limited to the school nurse, the principal or other designated person(s). All medication administered by school officials shall be kept in the nurse's office or the principal's office. The parents of the child must assume responsibility for informing school personnel of any change in the child's health or change in medication.

Adopted: June 30, 1981
Revised: May 22, 1984
Revised: February 24, 1998
Revised: June 8, 2004