

PUBLIC'S RIGHT TO KNOW

Records

The minutes, accounts and other non-confidential records of the Board are public documents. They are in the custody of the secretary to the Board. The secretary, or designee, will make them available to the public upon request during regular business hours.

The secretary to the Board will provide for a person who so requests to obtain, at a reasonable cost, a copy of any record desired.

Confidential records are not open to the public. These include staff and student personnel records, minutes of closed sessions, and records pertaining to such matters as may be discussed in closed session.

All records of the school district now or hereafter in existence pertaining to legal actions, causes of action, or litigation; leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration therefore; proceedings involving physical health, scholastic probation, scholastic expulsion or scholastic graduation; records relating to the hiring, firing, disciplining, or promotion of personnel; all discussions between the school district and its representatives in preparation for negotiations with employee groups and all work product developed by the school district or its representatives in preparation for negotiations with employee groups; and all other records provided to be closed records by law shall be closed records pursuant to the Missouri Open Meeting Law Section 610.010 et seq. R.S.Mo. 1999. While in the opinion of counsel, these records are already protected from disclosure by virtue of the provisions of Section 610.010 et seq., and some records by virtue of the attorney-client and work product privilege, this policy is established as a precautionary measure.

Other Information Available

The School District, in compliance with the U.S. General Education Provisions Act, declares the following as "directory information." As provided in that act, this information concerning students may be made public:

1. Student's name, address, telephone listing
2. Date and place of birth
3. Photographs
4. Grade Level

5. Participation in officially-recognized activities and sports
6. Weight and height of members of athletic teams
7. Dates of attendance and diploma received
8. Honors and awards received
9. The most recent previous educational institution attended by the student

This public notice is required by law before such information can be placed in yearbooks, student directories, or other student publications. If any parent/guardian of a student does not want any of this information released without their consent, they may contact the principal of the school that the student attends within twenty (20) days of this notice.

Legal Refs.: §619.010-.030, RSMo. 1999
Elementary and Secondary Education Act, 1974

Cross Refs.: BDDG, Minutes
GBL, Personnel Records
JO, Student Records

Adopted: June 30, 1981
Revised: December 12, 2000